

**Circular 005/2009 & 005A/2009 Standard Hours for Grade and Annual Leave Entitlements**

<b>Grade Code</b>	<b>Grade</b>	<b>National Annual Leave (Days)</b>
0018	0018 Dir of Popu Hth	32
0026	0026 Director, RegHO	32
0027	0027 Programme Manager	32
0028	0028 Dir of Fin Ass	32
0039	0039 Area Plan Spec	32
0041	0041 General Manager	32
0035	0035 General Manager	32
0036	0036 General Manager	32
0055	0055 Dir of HR	32
0153	0153 Dir Info Sys	32
0161	0161 Funct Officer	32
0508	0508 Ass Nat Dir Oth	32
0509	0509 Ass Nat Dir HSE	32
0558	0558 Grade 4 (5 Yrs)	26
0558	0558 Grade 4 (5 Yrs+)	26
0566	0566 Grade 5 (3 Yrs)	28
0566	0566 Grade 5 (3 Yrs+)	28
0574	0574 Grade 6	30
0582	0582 Grade VII	32
0609	0609 Clerical Off (3 Yrs)	24
0609	0609 Clerical Off (5 Yrs)	25
0609	0609 Clerical Off (5+ Yrs)	26
0655	0655 Grade VIII	32
0655	0655 Area Superann Mgr GVIII	32
0685	0685 Loc Hth Off Man	32
0693	0693 HospNet Man NHO	32
0884	0884 Supplies Officer -A	30
0892	0892 Supplies Off-B (3 Yrs) (Grade V)	28
0892	0892 Supplies Off-B (3 Yrs+)	28
0906	0906 Supplies Off-C (5 Yrs) (Grade IV)	26
0906	0906 Supplies Off-C (5 Yrs+)	26
0914	0914 Supplies Off-D (3 Yrs) (Clerical Officer)	24
0914	0914 Supplies Off-D (5 Yrs)	25
0914	0914 Supplies Off-D (5 Yrs+)	26
0922	0922 Child Care Mgr	32
3025	3025 Clin Spec S&L	29
3027	3027 Director of Counselling NCS	32
3027	3027 Director of Counselling NCS	31
0448	0448 HeadIntAud HSE	27
0017	0017 Dir of HR (HSE)	27
3052	3052 CounThrpst(ACS)	32
0013	0013 Head of HR NSS	29
3878	3878 Spc Med Scient	29
3160	3160 Pr Tutor Physio	29
3182	3182 Physio Grade 3	31
3298	3298 Occ Therapist	27
3301	3301 Occ Therpst Snr	29

3302	3302 Occ Thpst Mgr 3	31
3304	3304 R Plc F Oc Ther	29
3005	3305 Practice Tutor Occ Ther	29
3328	3328 Dietician Mgr	31
3328	338T Dietician Mgr	31
3328	339T Dietician Mgr	31
3361	3361 S&L Thpst Mgr 3	31
3379	3379 Speech Thr Snr	29
336T	336T Speech Thr Principal I	31
3389	3389 Dietician	27
3395	3395 Dietician Snr	29
3468	3468 S&L Therapy Man	31
3380	3380 Reg Plac Facilitator S&L	29
3381	3381 Pr Tutor Sp Language Thr	29
3492	3492 Physio Manager	31
3166	3166 Physio Manager	31
3174	3174 Physio Manager	31
3707	3707 Clin Spec Physiotherapist	29
3715	3715 Clin Spec Diet	29
3824	3824 Clin Spec OT	29
496T	496T Ward Hostess (2 yrs)	24
496T	496T Ward Hostess (3 yrs)	24
496T	496T Ward Hostess (4 yrs)	25
496T	496T Ward Hostess (5 + yrs)	26
4001	4001 Ctrng Off Gde2 (3 Yrs) (Grade V)	28
4001	4001 Ctrng Off Gde2 (3 + Yrs)	28
4003	4003 Catering Officer 3	27
4014	4014 Ctrng Off Gde1 (Grade VI)	30
4105	4105 Catering Mgr (Grade VII)	32
4105	4105 Catering Mgr	28
4014	4014 Catering Mgr	28
5070	5070 Maintenance Mgr (Grade VII)	32
5071	5071 Maintenance Off (3 Yrs) (Grade V)	28
5071	5071 Maintenance Off (3 Yrs+)	28
6001	6001 Assessmnt Offic (Grade VII)	32
6001	6001 Assessmnt Officer	30
6004	6004 Health Promotion Off	32
6067	6067 Health Prom Off	32
6101	6101 Head Bed Man B (Grade VII)	32
6484	6484 HOME HELP ORG (3 Yrs) (Grade V)	28
6484	6484 HOME HELP ORG (3 + Yrs)	28
6584	6584 Home Help Co or ( Grade VI)	30
6507	6507 Appeals Officer	32
4844	4844 Home Help Org (2 yrs)	28
4844	4844 Home Help Org (3 yrs)	28
4844	4844 Home Help Org (4+ yrs)	28
032Y	032Y Reg Materials Manager	32
310X	310X Rad Svs Mgr 2	31
314X	314X Physiotherapist	27
331X	331X Occ Therapy Mgr	31
329T	329T Occ Therapy Mgr	31
330T	330T Occ Therapy Mgr	31
336Y	336Y Speech & Language Thera	27
3346	3346 Chirop/Podia Sn	29
3352	3352 Chirop / Podia	27
T087	T087 Chirop Manager	31

3409	3409 Orthopist	27
3417	3417 Orthopist Snr	29
3024	3024 Medical Sci Stu	23
3878	3878 Med Scien Spec	29
393X	393X Laboratory Mgr	31
3875	3875 Med Scientist (5 Yrs) (Basic)	27
3875	3875 Med Scientist (5 Yrs+)	27
309X	309X Rad Srvs Mgr 1	31
310X	310X Rad Svs Mgr 2	31
3876	3876 Chf Med Scient	31
3921	3921 Chf Med Scientist	31
3131	3131 Clin Spec Rad	29
3877	3877 Sen Med Scien	29
3883	3883 Sen Med Scientist	29
3093	3093 Radiographer	27
3107	3107 Radio'r Senior	29
309T	309T Radio's Supt.I	31
309T	309T Radio's Supt.I	31
310T	310T Radio'r Supt.II	31
310T	310T Radio'r Supt.II	31
3017	3017 Soc Wor Prof Qu	27
3614	3614 Scl Wrk Pra Sen	27
3019	3019 Soc Wkr Snr Med	29
3902	3902 Soc Wkr Tm Ldr	29
350Y	350Y Princ Soc Wrk	31
0038	0038 Ass National Director of HR	32
0086	0086 National Planning Specialist	32
0038	0038 National Planning Specialist	32
0205	0205 Planning and Evaluation Officer	32
0205	0205 Senior Administrative Officer	32
031Y	031Y Senior Administrative Officer	32
031Y	031Y Librarian (2 years)	28
031Y	031Y Librarian (3 years)	28
032T	032T Librarian (4+ years)	28
032X	032X Management Services Officer	32
032Y	032Y Service Function Officer	32
0508	0508 Regional Materials Manager	32
0671	0671 Ass National Director of Other	32
Q001	Q001 Accountant Management	32
Q011	Q001 National Caregroup Manager	32
Q024	Q024 Education Officer	32
Q035	Q035 Business Special in Personnel	32
Q037	Q037 Project Officer	32
Q041	Q041 Area Mgr Dis Sv	32
Q074	Q074 Financial Accountant	32
Q083	Q083 Information Sepcialist	28
Q083	Q083 Information Sepcialist (2+yrs)	30
Q084	Q084 Research Assistant	28
Q084	Q084 Research Assistant (2+yr)	30
Q121	Q0121 Research Assistant GVI	30
Q134	Q0134 Resource Officer GVII	32
Q089	Q089 Finance Specialist	32
Q091	Q091 Snr Purchasing Manager	32
Q092	Q092 Snr Supplies Mgr WHSE	32
Q115	Q115 Research Officer	30
Q116	Q116 Senior Research Officer	32

Q116	Q116 Ass Research Off (3year)	26
Q116	Q116 Ass Research Off (4+year)	26
Q119	Q119 Information Scientist	32
3443	3443 Senior Audiological Scientist	29
6502	6502 Outreach Worker	26
076Y	076Y Accountant	32
0778	0778 Hospital Manager	32
011Y	011Y Medical Manpower Manager	32
017X	017X Director of Care	32
094Y	094Y Corporate Learning & Development Manager	32
S009	S009 Bed Manager	30
T071	T071 Tutor Co-ordinator MTEC	30
T072	T072 Co-Ord Learning Disability Services	30
T078	T078 Community Dev Worker traveller Health	30
T086	T086 Training Officer Childcare	32
U153	U153 Family Support Worker Co-Ordinator	28
6501	6501 Education Officer	30
3441	3441 Audiologist	27
3614	3614 Scl Wrk Pra Sen	27
3131	3131 Clin Spec Rad	29
0044	0044 Dir of Finance	32
0053	0053 Dir of Mon & Ev	32
0922	0922 Child Care Mgr	32
0017	0017 Dir of HR (HSE)	32
3052	3052 CounThrpst(ACS)	27
0013	0013 Head of HR NSS	32
3440	3440 Audiologist Snr	29
3425	3425 Phlebotomist	27
3433	3433 Phlebotmst Snr	29
3948	3948 Soc Wkr Psychtc	27
345X	345X Chf Audiologist	31
0509	0509 AssNatDirPCCNHO	32
0508	0508 AND/HR/FI/Other	32